



**Service Director – Legal, Governance and
Commissioning**

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Friday 14 September 2018

Notice of Meeting

Dear Member

Corporate Parenting Board

The **Corporate Parenting Board** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **10.30 am** on **Monday 24 September 2018**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Parenting Board members are:-

Member

Councillor Viv Kendrick (Chair)

Councillor Erin Hill (Currently on Maternity Leave) Family Support & Child Protection

Councillor Karen Allison

Councillor Fazila Loonat

Councillor John Lawson

Councillor Donna Bellamy

Gill Addy

Designated Nurse for Looked after Children/Care Leavers

Tom Brailsford

Head of Joint Commissioning

Colleen Callaghan

Kirklees Fostering Network

Steve Comb

Head of Corporate Parenting

Keith Fielding

Kirklees Fostering Network

Martin Green

Head of Localities Offer (Children and Families)

Barry Lockwood

Kirklees Fostering Network

Sanna Mahmood

Looked after Children and Leaving Care

Elaine McShane

Service Director, Family Support and Child Protection

Ophelia Rix

Head of Safeguarding and Quality Assurance

Jo-Anne Sanders

Service Director for Learning and Early Support

Melanie Tiernan

Service Manager, Family Support and Child Protection

Janet Tolley

Virtual School Headteacher

Agenda

Reports or Explanatory Notes Attached

Pages

1: Introductions and Apologies

The Chair will welcome everyone to the meeting and announce any apologies received.

2: Minutes of previous meeting

1 - 10

To approve the Minutes of the meeting of the Committee held on the 9th July 2018.

3: Interests

11 - 12

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The Board will hear any questions from the general public.

7: Review of Membership and Terms of Reference of Corporate Parenting Board

13 - 18

The Board will consider the revised Terms of Reference and agree the change to the Membership of the Board.
(10.30am)

Contact: Helen Kilroy, Principal Governance

8: Ofsted and Improvement Board update

19 - 24

The Board will consider a verbal update on key issues from Ofsted and the Improvement Board.
(10.35am)

Contact: Steve Comb, Head of Corporate Parenting

9: Performance Monitoring update

The Board will consider a verbal update giving key highlights on Performance Monitoring data for the Children's Service.
(10.50am)

Contact: Steve Comb, Head of Corporate Parenting
Janet Tolley, Virtual School Head Teacher

10: Overview of number of children in Care

25 - 28

The Board will consider a report giving an overview of the number of children in care, including the age profile.
(11.00am)

Contact: Julie Bragg, Service Manager (Looked after Children and leaving care)

11: Draft Refreshed foster carer handbook

29 - 114

The Board will consider a draft refreshed foster carer handbook.
(11.10am)

Contact: Andy Quinlan, Acting Service Manager (Fostering)

12: Children's Rights - Annual Report 115 - 138

The Board will consider an Annual Report on Children's Rights.
(11.20am)

Contact: Melanie Tiernan, Service Manager (Family Support and Child Protection)
Sara Miles, Service Manager (Family Support and Child Protection)

13: Independent visitors scheme (quarterly report) 139 - 152

The Board will consider a quarterly report on the Independent visitor scheme.
(11.35am)

Contact: Melanie Tiernan, Service Manager (Family Support and Child Protection)
Sara Miles, Service Manager (Family Support and Child Protection)

14: Annual Report on Youth Offending Team and their work with children in care 153 - 158

The Board will consider an Annual Report on Youth Offending Team and their work with children in care.
(11.50am)

Contact: Richard Smith, Service Manager (Youth Offending Team)

15: Care Leavers Local Offer Action Plan 159 - 164

The Board will consider the Care Leavers Local Offer Action Plan.
(12.05pm)

Contact: Julie Bragg, Service Manager (Looked after Children and leaving care)

16: Updates from Board Members on interaction with Services

The Board will consider verbal updates from Board Members on interaction with Services.
(12.15pm)

Contact: Helen Kilroy, Principal Governance and Democratic Engagement Officer

17: Corporate Parenting Board Agenda Plan

The Panel will consider the agenda plan for the Corporate Parenting Board for the 2018/19 municipal year.

Contact: Helen Kilroy, Principal Governance & Democratic Engagement Officer

18: Dates of Future Meetings

To note future meeting dates of the Board during the 2018/19 municipal year:

- Monday 19th November 2018, 10.30 am
 - Monday 21st January 2019, 10.30 am
 - Monday 11th March 2019, 10.30 am
 - Monday 15th April 2019, 10.30 am
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